



SCCID Website User Account Probate Commitment Hearing

Registering Case, Submitting Voucher, Checking Status



SCCID

SOUTH CAROLINA COMMISSION ON INDIGENT DEFENSE

Log In Process

- Step 1:** Go to the SCCID website at <http://sccid.sc.gov>
- Step 2:** Click the  button at the top of page. (A new browser window will open).
- Step 3:** Enter your email address and password and click 
(see next slide for example.)

Log In Process

User Login

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You must be a registered member with a verified email address and password to gain access to many areas of this web site. Please login below or register for new member access.

Log In to your SCCID account.

Email Address*

Password*

[Forgot Password?](#)

[Having trouble logging in?](#)

Log In

New User Registration

A Disclaimer will appear. Please read it and click OK.

User Login

This system is solely for the use of authorized South Carolina Commission on Indigent Defense (SCCID) users. The information contained herein is the property of SCCID and subject to non-disclosure, security and confidentiality requirements. SCCID shall monitor system usage for unauthorized activities. Any user accessing this system expressly consents to such monitoring.

OK


Case Registration Process


Once you are logged in, you will be directed to a page that looks like this:


[HOME](#) | [ABOUT US](#) | [CONFERENCES](#) | [RESOURCES](#) | [USER SERVICES](#) | [NEWS](#) | [CONTACT](#)


My Cases

Register a New Case


Criminal, PCR, SVP
*includes Juvenile Criminal
 See Case Types
[Register >](#)

Family Court
*excludes Juvenile Criminal
 See Case Types
[Register >](#)

Probate Court
 See Case Types
[Register >](#)

Death Penalty
 See Case Types
[Register >](#)

Search Your Registered Cases

 Narrow your search by using **any** or **all** of the search methods below.


Select a Client


Select a Case Type


Select a Case Status

Select a Time Span

[Search >](#) ☐ Save These Selections

 [Edit My Account](#)

 [User FAQs](#)

 [Comments](#)

[Submit Comment >](#)

Case Registration Process

Step 1: Under “Register a New Case”, go to the Probate Court tab and click “Register”.

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My Cases

Register a New Case

Criminal, PCR, SVP *includes Juvenile Criminal  See Case Types Register ▸	Family Court *excludes Juvenile Criminal  See Case Types Register ▸	Probate Court  See Case Types Register ▸	Death Penalty  See Case Types Register ▸
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You will be directed to a page that looks like this:

Register a Probate Case

A case will not be considered registered until all required information below has been provided.

① Attorneys Appointed under SCACR 608 are eligible for professional liability coverage through the SC Bar. You must notify the SC Bar of your appointment to obtain coverage. To comply with requirements of the carrier, please complete the Direct Intake form and return with a copy of the Order of Appointment to the Pro Bono Program within 72 hours of the appointment. Please contact Rose Dean at 803-799-6653 Ext.164 for further information.

1. Case Information

Date of Appointment *

Client's First Name *

County of Appointment *

 ▼

Middle Initial

Docket #

Client's Last Name *

Case Registration Process

Step 2:

Enter the following information:

- * date of appointment
- * Case Number
- * Client Name
- * County of Appointment
- * Case Type (only 2 choices)

1. Case Information

Date of Appointment *

County of Appointment *

 ▼

Docket #

Case Type *

 ▼

Client's First Name *

Middle Initial

Client's Last Name *

Case Registration Process

Step 3:

Upload Order of Appointment

- * Provided to attorney at the hearing
- * Order of Appointment and Voucher are combined
- * File type is limited to PDF (hard copy must be scanned to PDF)

2. Upload Order of Appointment (Form SCCA/306)

- The Order of Appointment is required for all cases. *
- File type is limited to PDF.
- All file sizes are limited to 10MB.
- Bills, orders and receipts may be uploaded here, faxed to 866-227-6713, or emailed to: CC@SCCID.SC.GOV.
- Files you submit will be uploaded when Saving or Submitting the Case Registration.

Select

Additional Comments and Explanations

Case Registration Process

- Step 4:** **Signature Authorization and Register Case**
- * Read certification and click Accept the Terms
 - * Click Register This Case button

3. Certification and Electronic Signature Authorization

I certify that this is a true and correct statement of the services I have rendered in this case and the expenses which were incurred.

By submitting this voucher, I certify that the information herein is true and correct to the best of my knowledge, that the services for which I am requesting payment were actually performed by me or another person, and no payments, other than those indicated herein, by or on behalf of my client were made to me for representation in this matter.

Moving forward hereinafter petitioner explicitly acknowledges the authority of OJD to act pursuant to 26-6-10, Uniform Electronic Transaction Act, thereby establishing the legal effect or validity of records subject to electronic submission. S.C. Code Ann. § 26-6-10 (1976).
~~By submitting this voucher, petitioner certifies herein to, and hereby agrees to, the terms of the "Electronic Signature" policy, to electronic record, symbol, or~~

☒ I Accept the Terms of this Agreement.

You must register this case to submit a Voucher.

REGISTER THIS CASE

To save your changes, click **REGISTER THIS CASE**, otherwise, any changes will be discarded.

Return to MY CASES

Checking the Status of Vouchers

On the initial *My Cases* page, you are able to search the cases you register for payment and you can see the status of the vouchers submitted.



The screenshot shows the SCCID (South Carolina Commission on Endogenous Disease) website. At the top, there is a header with contact information (T 803.734.1343, F 803.734.1345), a welcome message (WELCOME RYAN COLE), and navigation links (MY CASES, MY ACCOUNT, LOG OUT). Below the header is the SCCID logo and a search bar. A navigation menu includes links for HOME, ABOUT US, CONFERENCES, RESOURCES, USER SERVICES, NEWS, and CONTACT. The main content area is titled 'My Cases' and features a 'Register a New Case' section with three categories: Criminal, PCR, SVP; Family or Probate Court; and Death Penalty. Each category has a 'See Case Types' link and a 'Register' button. To the right of the registration section is a sidebar with links for SCCID Staff Email, Edit My Account, User FAQs, and Comments. Below the registration section is a 'Search Your Registered Cases' section with a search form. A large red arrow points from the left towards the search form. The search form includes instructions to narrow the search by using any or all of the search methods below, and four dropdown menus: Select a Client, Select a Case Type, Select a Case Status, and Select a Time Span. There is a 'Search' button and a 'Save These Selections' checkbox. At the bottom right of the sidebar is a 'Submit Comment' button.

T 803.734.1343 F 803.734.1345 WELCOME RYAN COLE | MY CASES | MY ACCOUNT LOG OUT

SCCID
SOUTH CAROLINA COMMISSION ON ENDOTOXIC DISEASE

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My Cases

Register a New Case

Criminal, PCR, SVP	Family or Probate Court	Death Penalty
*Includes Juvenile Criminal	*excludes Juvenile Criminal	
See Case Types	See Case Types	See Case Types
Register -	Register -	Register -

SCCID Staff Email

- [Edit My Account](#)
- [User FAQs](#)
- [Comments](#)

Search Your Registered Cases

Narrow your search by using any or all of the search methods below.

Select a Client	Select a Case Type
Select a Case Status	Select a Time Span

[Search -](#) ☐ Save These Selections

[Submit Comment -](#)

Checking the Status of Vouchers

Step 1: Enter the client's name or any of the other options to search cases registered by you.

Search Your Registered Cases

i Narrow your search by using **any or all** of the search methods below.

Select a Client	▼	Select a Case Type	▼
Select a Case Status	▼	Select a Time Span	▼

Search ▶

☐ Save These Selections

Step 2:

A list of cases that you have registered will appear. Under the column Voucher Status, you will be able to see the status of the processing of any submitted vouchers.

38 Cases Found					
Showing: All Cases					
<div><div></div> Final Voucher</div> <div><div></div> Interim Voucher (Fees & Expenses)</div> <div><div></div> Interim Voucher (Expenses Only)</div>					
<div>Download this Spreadsheet ~</div>					
Showing 1 to 20 of 41 Matching Vouchers					
<div>FirstPrevious123NextLast</div>					
EDIT CASE / CASE TYPE	CLIENT NAME	VIEW TIMESHEETS	PAYMENT VOUCHERS	VOUCHER STATUS	VOUCHER ID
<div>Edit Case</div> <div>Criminal</div>	rewrwe te ewrew Registered on 06/08/2017				141968
<div>Edit Case</div> <div>Criminal</div>	tew tes Registered on 10/03/2016				127857
<div>Edit Case</div> <div>Criminal</div>	Flat Fee Registered on 01/27/2016				113612
<div>Edit Case</div> <div>Family</div>	rep test rep test Registered on 10/15/2015				108215
<div>Edit Case</div> <div>Family</div>	test test Registered on 06/25/2015				102426
<div>Edit Case</div> <div>Criminal</div>	two voucher test Registered on 06/23/2015			<div>Interim Unlocked</div>	102248
				<div>Final Unlocked</div>	102249

REMEMBER to Log Out when you have completed your session.



LOG OUT

Questions



CONTACT:

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